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Notification

The 31st December, 2025

No. 58986-HIII(2)-2025/17514.— The Administrator, Union Territory, Chandigarh is pleased to notify the "Operational Guidelines of Chandigarh Startup Policy, 2025". The Guidelines will be effective from the date of its notification.

Chandigarh,
Dated the **27.12.2025**

NISHANT KUMAR YADAV, IAS
Secretary Industries
Chandigarh Administration.

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Chandigarh Startup Policy 2025
Operational Guidelines

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1. Introduction

These Operational Guidelines are issued to facilitate the effective implementation of the Chandigarh Startup Policy 2025 (hereinafter referred to as "the Policy"), notified and executed by the Department of Industries, Chandigarh Administration in April 2025. The Policy aims to transform the Union Territory into a leading innovation-driven startup ecosystem. These guidelines provide detailed procedures, eligibility conditions, application and approval processes, fund disbursement mechanisms, and monitoring frameworks to ensure transparency, accountability, and ease of access for all stakeholders including startups, incubators, government departments, and service providers.

The guidelines shall remain in force throughout the validity of the Policy, i.e., for a period of five years from the date of its notification and may be amended or revised by the High- Powered Committee (HPC) as necessary.

2. Definitions

The Chandigarh Startup Policy 2025 may be referred for definitions of all terms used within these Operational Guidelines.

3. Eligibility Criteria and documentation required for Recognition under the Policy:

3.1 For Startups:

Eligibility Criteria	Document required
The Startups must obtain DPIIT recognition through online registration as per given procedures	• DPIIT Recognition Certificate of Startup
The Startups should be incorporated, as a private limited company or limited liability partnership (LLP) or registered partnership firm, not more than 10 years from the date of applying for any benefits/incentives under this Policy.	• Certificate of Incorporation along with Memorandum of Association and Article of Association of Startup (in case of private limited company/ LLP) • Partnership Deed of Startup (in case of partnership firms) • Permanent Account Number (PAN) of Startup • Tax Deduction and Collection Account Number (TAN) of Startup (if applicable)
The Startups with annual turnover > 20 lakhs per annum should have a valid GST registration in Chandigarh	• For Startups with Annual Turnover > 20 lakhs per annum - GSTN Registration Certificate of Startup • For Startups with Annual Turnover < 20 lakhs per annum – Self Declaration stating non availability of GSTN Registration Certificate of Startup

Eligibility Criteria	Document required
The Startup must maintain a registered and/ or factory office in Chandigarh.	• Proof of address (Utility Bills of last 2 months/ Bank Statements/ Registered Rent or Lease Agreement/ Incorporation certificate/ Partnership Deed) clearly indicating the address of the Startup
The annual turnover of the Startup should not exceed ₹100 crore in any preceding financial year.	• Permanent Account Number (PAN) of Startup • CA-Certified Turnover Certificate with UDIN (Annexure G)
The Startups should not be availing benefits from similar schemes and/or for the same project/ product/ innovation in other state of India to avoid overlapping benefits under the Policy	• Declaration by the Startup as per Annexure E

3.2 For Incubators:

Eligibility Criteria	Document(s) required
The Incubator must be a registered legal entity in India (nature of the entity may be – Government/ Private/ HEI based*) **Note: In case of Academic Institution based incubators, the corresponding documents of the HEI shall be sufficient to fulfil the eligibility criteria.*	• Proof of Registration under Indian laws, whichever is applicable • MoA/Rules/Byelaws defining the scope, governance and decision-making structure • Proof of Governing Body – Board of Directors or Management Committee • PAN registration • TAN registration • GST registration • DARPAN registration (if applicable)

Eligibility Criteria	Document(s) required
The Incubator must be operational within 100 km aerial radius from Chandigarh and must have Chandigarh-based Startups enrolled with it. **Central reference point – Bus Stand, Sector 17, Chandigarh**	● Certificate of Incorporation or Registration Certificate indicating *registered office address.* ● Valid Registered **Lease/Rent Agreement** or **Ownership Document** (sale deed, allotment letter) or **NOC from Host Institution** ● **Utility Bills (Electricity / Water / Internet)** not older than three months, in the name of the incubator ● The incubator shall provide a **geotagged map snapshot of the operational premises** showing its precise latitude and longitude within 100km aerial radius from Chandigarh.
For Incubators within jurisdiction of U.T. Chandigarh: The Incubator must have minimum 2500 sqft of physical built up space, exclusively dedicated for incubation support with a minimum capacity to host 10 startups simultaneously, with co-working workstations, meeting/mentor rooms, common network interaction areas, prototyping labs etc. The space must be owned orleased by the incubator for a terms of not less than five (5) years. For Incubators outside the jurisdiction of U.T. Chandigarh but within 100 km aerial radius from Chandigarh as per reference point mentioned above: The Incubator must have **minimum 10,000 sqft of physical built up space,** exclusively dedicated for incubation support with a minimum capacity to host 10 startups simultaneously, with co-working workstations, meeting/mentor rooms, common network interaction areas, prototyping labs etc. The space must be owned or leased by the incubator for a term of not less than five (5) years	Comprehensive list of facilities available, including but not limited to: ● Machinery for R&D, testing, prototyping etc. ● No. of workstations available ● Internet facility with speed ● Capacity to host startups (minimum 10 startups simultaneously) ● Website with incubated startups portfolio, if any ● Laboratory facilities, if any ● Food & beverage facilities, if any ● Sanitary facilities **Photographic evidence** of incubation facility (external building view, signage, internal workspace, labs, meeting rooms, etc.) with geotag metadata enabled.

Eligibility Criteria	Document(s) required
Maintain a dedicated team including a full-time CEO (or equivalent) and staff.	● List of management team and dedicated staff available to assist startups, including their names, designation, roles (e.g. Mentorship, finance & accounting, legal/regulatory, etc.) and employment type (full time/ contractual) ● Appointment/ engagement letters of the listed team along with latest three months' salary slips or payment proofs. ● **Organizational Structure Chart**, showing reporting hierarchy, clearly identifying: CEO or Head of Incubator; Core team; Support / administrative staff (if any) ● **Additionally for HEI based incubators - Certificate from the Registrar / Head of Institution** confirming that the CEO and incubation team are full-time and dedicated to the incubation center.
Incubator Brochure/Report – Additional Mandatory Document	The incubator should also submit a brochure/report containing the following details (refer Template in Annexure B): ● Trainings, workshops and bootcamps organized in the past ● Demonstrate measurable outcomes such as startup graduations, funding mobilized, jobs created, or innovations commercialized; ● Performance of incubator in the last three financial years including financial performance, details of technology acquired, expansion, etc. ● Declaration/ undertaking stating that clear **financial and administrative accountability** processes for utilization of funds and reporting exists within the host institution; In case of academic institution/HEI based incubators.

Note:

Incubators already availing benefits from similar schemes and/or the same project/product/innovation in other states shall not be eligible for overlapping benefits under this Policy.

4. General Application Process Flow

All startups and incubators intending to avail of benefits under the Policy shall apply through the Start-In-Chandigarh Portal.

The general application process involves:

1. **Online Registration**: Startups and incubators must first register on the Start-in-Chandigarh Portal with basic business details and valid documents as specified under the eligibility criteria above. Unique IDs shall be assigned only after successful verification of documents and Physical inspection (applicable for Incubators) of premises as and where specified.
2. **Scheme Selection and Parent Incubator Linkage**: Applicants must select the appropriate scheme (e.g., Idea Grant, Seed Stage Grant, Reimbursement, Incubator Grant) and fill the corresponding application form given on the Portal. Prior to submission of application, it is mandatory for Startups to establish a linkage with any of the Recognised Incubator.
3. **Document Upload**: Required documents corresponding to the respective application are to be uploaded on the Portal.
4. **Initial Scrutiny**: Applications shall be reviewed by the Startup Cell for completeness and compliance with eligibility norms. In case of any deficiencies, the application shall be returned to the applicant within 15 days with a list of deficiencies. The complete application needs to be resubmitted by the applicant within 15 days, else it shall be deemed as withdrawn.
5. **Evaluation & Recommendation**: Shortlisted applications shall be routed to the Policy Monitoring & Implementation Committee (PMIC) for detailed evaluation. The PMIC shall meet at regular intervals and shall consider all applications received within the quarter.
6. **Approval**: PMIC shall approve or reject applications based on merit, feasibility, and resource availability.
7. **Fund Disbursement**: Approved incentives shall be disbursed through the Parent Incubator into the verified accounts of the startup.

5. Grant Process for Startups

5.1 Principles of Funding

1. All startups shall come through established selection criteria and would be subject to approval by the Project Monitoring and Implementation Committee (PMIC), Chandigarh Administration.

2. Only startups registered in the Start-In Chandigarh Portal with a unique ID shall be eligible.
3. All benefits shall have to be applied for, and criteria met within the Policy Period.
4. Startups shall be selected based on ranking as per the Standard Evaluation Criteria (Annexure A) and the preferences mentioned in the Policy.
5. All incentives are subject to availability of funds. The grants/ incentives as applicable shall be sanctioned and disbursed to beneficiaries on first come first serve basis.
6. All amounts to be released shall be subject to the availability of funds and actual expenditure incurred in some cases. However, number of beneficiaries or capping as defined in the Policy may be revised by HPC in case of funds remain un-utilized under certain corpus.
7. If any Startup owner is engaged in any concurrent business/ occupation/ profession/ fellowship which translates into remuneration, it is expected to be disclosed at the time of application for incentives.
8. Incentives, once provided, shall be liable to be recovered if not used for the intended purpose or if the Startup engages in any unethical practices
9. The startups may apply for the incentive throughout the respective Financial Year during the tenure of the Policy on the Start-In Chandigarh Portal, however, the applications shall be evaluated quarterly by the PMIC. The evaluation window shall be published from time to time on official website of Chandigarh Administration and Start-In Chandigarh Portal.
10. The availability of funds does not automatically qualify startups to become a beneficiary under this Policy.

5.2 For startups applying for grant-based benefits:

1. Startups must first register as a Chandigarh Startup on the Start-in Chandigarh portal as per the given procedure.
2. Once the linkage with a Recognised Incubator is established, the Startup with support from Parent Incubator, shall submit the application for applicable financial grant on the Start-In Chandigarh Portal.
3. The submitted application shall be vetted by the Startup Cell and then be placed before the Assessment Committee (sub-committee of PMIC constituted every calendar quarter during evaluation window) for evaluation as per Standard Evaluation Criteria. The Startup may be called for a presentation to evaluate basis the metrics of innovation, development, or improvement of products or processes, or services, if required
4. The applications qualifying as per Standard Evaluation Criteria shall then be placed before PMIC for final approval. The Startup shall be intimated regarding the same and shall be invited for an in-person presentation before the PMIC.
5. Based on the decision taken on the application, a communication shall be sent to the Startup entity/ applicant and if approved, they would be able to download the respective approval certificate from the Start – In Chandigarh Portal.

5.2.1 Idea Grant

Eligibility – Criteria

- Any individual and Startup entity may apply

Documents required during submission of application –

S. No.	During Application	After completion of event
1	Business Case with following information: ● Problem statement and Objective for the startup /innovation ● Description of product/ service ● How does it work? ● USP of the product/ service ● Market and Competition analysis – key competitors, advantage of product/ service over competition, Target market and customers etc. ● DPIIT recognition no. and Chandigarh startup unique ID (if applicable/available) **Note – The startups may also submit other information in addition to the above-mentioned mandatory information**	Feedback Form

Steps to apply –

An Annual Grand Competition shall be organised with support from the Startup Cell, Recognised Incubators and HEIs to select 70 startups every year during the Policy period to provide grant-in-aid support and offer incubation facilities. The steps to apply and receive funds are as follows:

i. Startups and aspiring entrepreneurs may apply to participate in the Grand Competition and submit mandatory documents (as mentioned above) on the Start-In Chandigarh Portal

ii. The applications shall be forwarded to the Selection Committee* for the first-level scrutiny which shall be constituted annually for the Grand Competition as per approval of PMIC.

iii. The Selection Committee* for each year shall comprise the Startup Cell and special invitees (sectoral experts) as approved by the PMIC.

iv. All applications shall be reviewed by the Selection Committee* basis the Evaluation Criteria (declared before and during the Competition) to rank the startups.

v. The top 70 startup entities shall be forwarded to PMIC for review and approval.

vi. The winners of the Grand Competition shall be provided the respective prize money in 02 tranches through Parent Incubators. First tranche shall be released once the beneficiary has been identified and tripartite agreement has been signed between the beneficiary, Parent Incubator (as selected by the beneficiary) and Chandigarh Administration followed by DPIIT recognition.

vii. Second tranche shall be released subject to initiation of the incubation support by the Parent Incubator and review of milestones of tranche 01.

viii. The winners may seek support from the respective Parent Incubator for the formation of a company to be recognized as a startup as per DPIIT guidelines and the DPIIT recognition process (as per the requirement) free of cost.

Note: The top 1-20 ranked startups shall be given Rs. 2 lakhs prize money and an offer for incubation for 1 year. The next 21-70 ranked startups shall be given Rs. 1 lakh prize money and offer for incubation for 1 year.

Each recipient must submit feedback for future documentation purposes.

***Note:** The Selection Committee shall be formed at the host incubator/nodal department along with participation from empanelled knowledge partners, members of the Startup Cell, Recognized Incubators, members from Nodal Department and any other special invitee as found suitable.*

The Criteria for evaluation of startups, as per the relevance of the Grand Competition, may be announced before/during the Competition.

5.2.2 Process to apply for Seed and Early Growth Grant stages:

Seed Stage or Minimum Viable Product Development Stage: This fund is to be utilized for all activities related to the development and fine-tuning of the minimum viable product (MVP) and market entry strategy. A total of 20 startups each year during the Policy period shall be awarded the grant through their respective Parent Incubators.

Early Growth or Commercialization stage: This fund is to be utilized for all activities related to product refinement based on market and consumer feedback, market testing and operational scaling. A total of 20 startups each year during the Policy period shall be awarded the grant as approved by PMIC, through their respective Parent Incubators.

Eligibility Criteria –

For **Seed Stage or Minimum Viable Product Development Stage:**

Criteria	Document(s) required
Startups recognised by DPIIT and registered on the Start-In Chandigarh Portal	As defined at 3.1 above
The Startup should be linked with any of the Recognised Incubators as identified by U.T. Chandigarh	Valid incubation agreement (valid for at least 2 years from the date of application) with any U.T. Chandigarh Recognized Incubator

Mandatory Documents required during submission of application (in addition to documents for above mentioned eligibility criteria) –

S. No.	During Application
1.	1. Business Case ● Problem statement & Objective for the startup or innovation ● Description of product/ service ● How does it work? ● USP of the product / service ● Market and Competition analysis – key competitors, advantage of product/ service over competition, Target market and customers etc. ● Tentative action plan for the next 3-5 years ● Revenue projections for the next 3-5 years ● Detailed fund utilisation plan **Note – The startups may also submit other information in addition to the above-mentioned mandatory information**
	For availing subsequent tranches:
	● Utilisation Certificate vetted and attested by linked incubator and Chartered Accountant. ● Declaration on % compliance with the submitted fund utilisation plan along with justification in case it is below 50% ● Submission regarding any pivot in the startup since reception of grants

For **Early Growth or Commercialization stage:**

Criteria	Document(s) required
Startups recognized by DPIIT and registered on the Start-In Chandigarh Portal	As defined at 3.1 above
The Startup should be linked with any of the Recognized Incubators as identified by U.T. Chandigarh	Valid incubation agreement (valid for at least 2 years from the date of application) with any U.T. Chandigarh Recognized Incubator
Startup should have developed Minimum Viable Product (MVP) and should be ready for initial stages of market testing	Any two of the following documents (as per the prescribed format at Annexure F), duly certified by Parent Incubator – i. Product Validation & Commercial Readiness Report ii. Pilot/Customer Validation Report iii. Technical Validation or TRL Assessment iv. Go-to-Market and Scaling Plan

Mandatory Documents required during submission of application (in addition to documents for above mentioned eligibility criteria) –

S. No	During Application
	1. Business Case ● Problem statement & Objective for the startup or innovation ● Description of product/ service ● How does it work? ● USP/Uniqueness of the product/service ● Market and Competition analysis – key competitors, advantage of product/ service over competition, Target market and customers etc. ● Road to Profitability with clear action plan and timelines ● Revenue projections for the next 3- 5 years ● Tentative action plan for the next 3-5 years ● Details of previous and current source of funding and overview of its utilisation ● Detailed fund utilisation plan **2. Undertaking**
	For availing subsequent tranches:
	● Utilisation Certificate vetted and attested by linked incubator and Chartered Accountant. ● Declaration on % compliance with the submitted fund utilisation plan along with justification in case it is below 50% ● Submission regarding any pivot in the startup since reception of grants

Steps to apply –

Startup entities shall apply for the funds on the Start-In Chandigarh Portal. The steps to apply and receive funds are as follows.

i. Startups registered and recognised by the Chandigarh Administration which are empanelled with one of the U.T. Recognised Incubators may apply for the grant and submit mandatory documents as mentioned above.

ii. All applications shall be scrutinised for eligibility and submission of relevant and authentic documents within 15 days of submission of application. In case of any deficiencies, the application shall be returned to the applicant with a list of deficiencies. The completed application needs to be resubmitted by the applicant within 15 days, else it shall be deemed as withdrawn.

iii. The completed and vetted applications shall be reviewed by the Startup Cell in presence of an Assessment Committee, (Sub-Committee under the PMIC constituted every calendar quarter). The Assessment Committee shall constitute members of Startup Cell, Domain experts (including representative of the Parent Incubator corresponding to each applicant) using the Standard Evaluation Criteria to rank the startups.

iv. The Assessment Committee shall use the Standard Evaluation Criteria to give scores to the startups and invite qualifying startups (startups scoring above 50%) for a pitch presentation to the PMIC.

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v. Based on the pitch, the PMIC shall select startups that may receive the requisite grant.

vi. The Grant shall be disbursed to the selected startups through the Parent Incubators as per the milestones submitted by the startup. However, the following conditions shall apply:

a. The sanctioned grants shall be disbursed in 03 tranches on an outcome basis as discussed during the PMIC meeting.

b. A maximum of 25% of approved grant shall be released in 1st tranche, followed by 50% in second tranche and 25% in last tranche.

vii. After receiving the fund, startups shall complete their respective milestones as submitted to PMIC and submit the mandatory documents for this stage to the Startup Cell and Nodal Department.

viii. To avail subsequent tranches, the startup shall submit a Utilisation Certificate (as per the prescribed format under General Financial Rules) attested by the linked Parent Incubator.

ix. The Assessment Committee shall undertake due diligence in terms of whether the fund has been utilized properly, and no unethical practice has taken place. In case the due diligence reveals a negative result, the Startup may be subjected to a grant recovery process.

5.3 For startups applying for reimbursement-based financial benefits:

Only DPIIT and Chandigarh Administration Recognised Startups operating in U.T. Chandigarh shall be eligible to apply the reimbursement-based financial incentives under the Policy:

5.3.1 Reimbursement of Rentals for co-working/office spaces:

A one-time grant shall be provided as partial reimbursement of rental costs to Chandigarh-recognised startups, that are operating out of a 'preferred place of work' as identified under this Policy. This grant shall be paid for lease rental for hired premises (applicable only for co-working/office spaces recognised as preferred place of work) including cost for power, internet, software license and cloud service - for up to 50% not exceeding Rs 5000/per month of such rental cost incurred for 12 consecutive months.

Eligibility Criteria:

Criteria	Document(s) required
Startups recognised by DPIIT and registered on the Start-In Chandigarh Portal	As defined at 3.1 above
The applicant startup should be registered and operating in U.T. Chandigarh	

Mandatory Documents required during submission of application (in addition to documents for above mentioned eligibility criteria) –

S.No	During Application
1.	• Business Case • Address of rental premise along with copy of Lease agreement/Rental agreement • Cost break-up with receipts • Proof of regular payment of lease amount

Steps to apply:

1. Eligible Startups shall apply for the reimbursement of rental spaces and submit mandatory documents as mentioned above.
2. All applications shall be initially scrutinised by the Startup Cell.
3. The Assessment Committee shall evaluate the business case and forward the application along with the recommendation to the PMIC for consideration.

5.3.2 Reimbursement for IT Certification & Quality Certification

Up to 80% of the cost incurred by the applicant subject to a maximum of Rs 1 Lakh (or whichever is lower) for obtaining quality certification & IT Certification shall be reimbursed as a one-time reimbursement per startup during the Policy period.

Eligibility Criteria:

Criteria	Document(s) required
Startups recognised by DPIIT and registered on the Start-In Chandigarh Portal	As defined at 3.1 above
The applicant startup should be registered and operating in U.T. Chandigarh	
Certification must be from GoI accredited institutions. Priority shall be given to technology-based endeavours with market potential	Copy of certificate along with proof of GoI accreditation of institute

Mandatory Documents required during submission of application (in addition to documents for above mentioned eligibility criteria) –

S.No	During Application
1.	• Business Case • Copy of certificate • Copy of receipt & proof of payment

Steps to apply:

The steps to apply and receive funds are as follows.

1. DPIIT and Chandigarh Administration recognised startups shall obtain the certification, apply for reimbursement, and submit mandatory documents as mentioned above.
2. Applicants can avail reimbursement for a certification acquired during the Policy period. The incentives can be claimed only after obtaining the certification.
3. All applications shall be initially scrutinised by Startup Cell
4. The Assessment Committee shall evaluate the business case and forward the application along with recommendation to the PMIC for consideration.

5.3.3 Reimbursement for Patent Filing Fees

Up to 80% of the cost incurred subject to a maximum of Rs 10,000 per patent for filing of patent application shall be reimbursed to the eligible startups incubated in U.T. Chandigarh Recognised Incubators and having an Indian or Foreign patent awarded.

Eligibility Criteria:

Criteria	Document(s) required
Startups recognised by DPIIT and registered on the Start-In Chandigarh Portal	As defined at 3.1 above
The applicant startup should be registered and operating in U.T. Chandigarh	
Note - Multiple patents per startup shall be eligible. Priority shall be given to technology-based endeavours with market potential	

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Mandatory Documents required during submission of application (in addition to documents for above mentioned eligibility criteria) –

S.No	During Application
1.	• Copy of patent and patent application • Copy of receipt & proof of payment

Steps to apply:

The steps to apply and receive funds are as follows.

1. The eligible Startups shall file the patent within validity of this Policy, apply for reimbursement, and submit mandatory documents.
2. All applications shall be initially scrutinised for eligibility by Startup Cell.
3. Post review & assessment of the application, Assessment Committee shall arrive at the quantum of reimbursement due and payable. The eligible amount shall be disbursed to respective startup through Parent Incubator post approval by PMIC. The decision of PMIC shall be final in this regard.
4. One startup may receive reimbursements for multiple patents.

5.3.4 Reimbursement for participation in Conferences/ Workshops/ any other engagement -

One-time reimbursement of up to Rs 50,000/engagement/startup shall be provided to the eligible startups for cost incurred towards participation in conferences/workshops/any other engagements at national level and up to Rs 2.5 lakhs/engagement/startup at international level as approved by PMIC. The reimbursement shall cover travel expenses (economy class air travel/ 3 Tier AC train, through shortest route), accommodation at up to 3-star level property (or equivalent) strictly for the duration of the programme and participation fee, if any, for a maximum of two (02) employees per startup at up to one (01) international event and two (02) national level events per year.

Eligibility Criteria:

Criteria	Document(s) required
Startups recognised by DPIIT and registered on the Start-In Chandigarh Portal	As defined at 3.1 above
The applicant startup should be registered and operating in U.T. Chandigarh	

Mandatory Documents required during submission of application (in addition to documents for above mentioned eligibility criteria) –

S.No	During Application
1.	• Business Case • Value addition by participation in Conference/workshop/engagement • Proof of expenditure (copy of travel tickets, copy of invoice of accommodation arrangements and participation fees receipt) and proof of payment.

Steps to apply:

The steps to apply and receive funds are as follows.

1. The eligible startups may apply for reimbursement and submit mandatory documents.
2. The incentives can be claimed on a quarterly basis in every financial year i.e., within three (03) months of the expenses incurred. Application and supporting documents for the same shall be initially scrutinised by the Startup Cell.
3. The Assessment Committee shall evaluate the business case, value addition and the relevance of the attended engagement as submitted by the respective Startup
4. Post review & assessment of the application, Assessment Committee shall arrive at the quantum of reimbursement due and payable. The eligible amount shall be disbursed to respective Startup through Parent Incubator post approval by PMIC. The decision for PMIC shall be final in this regard.
5. Any Chandigarh-recognised Startup is eligible to avail reimbursement for a maximum of two (02) national engagements and one (01) international engagement per financial year during the Policy Period.

5.3.5 Reimbursement for participation in Acceleration Programs

One-time reimbursement of up to Rs 2 Lakhs/startup shall be provided to the eligible startups for cost incurred towards participation in acceleration programs at national and up to Rs 3 lakhs/startup for cost incurred towards participation in acceleration programs at international level. The eligible startups at Growth Stage or beyond may apply for the reimbursement.

The reimbursement shall cover travel expenses (economy class air travel/ 3 Tier AC train, through shortest route and/or Visa application fee (for international events), accommodation at up to 3-star level property strictly for the duration of the programme and participation fee if any for a maximum of two (02) employees per startup per year.

Eligibility Criteria:

Criteria	Document(s) required
Startups recognised by DPIIT and registered on the Start-In Chandigarh Portal	As defined at 3.1 above
The applicant startup should be registered and operating in U.T. Chandigarh	
The startups applying for the incentive should be at Commercialization Stage or beyond.	Declaration from Startup complying with at least the definition of Commercialization Stage.

Mandatory Documents required during submission of application (in addition to documents for above mentioned eligibility criteria) –

S.No	During Application
1.	• Business Case • Envisioned outcome and output of participation • Proof of expenditure (copy of travel tickets, copy of invoice of accommodation arrangements and participation fees receipt) and proof of payment.

Steps to apply:

The steps to apply and receive funds are as follows.

1. Startups operating in U.T. Chandigarh, recognised by Chandigarh Administration shall be eligible to apply for reimbursement by submission of mandatory documents as mentioned above.
2. The incentives can be claimed on a quarterly basis in every financial year i.e. within three (03) months of the expenses incurred. Application and supporting documents for the same shall be scrutinised by the Startup Cell.
3. The Assessment Committee shall evaluate business case and envisioned outcome and output of participation in the acceleration programme for the respective startup. Post review & assessment of the application, Assessment Committee shall arrive at the quantum of reimbursement due and payable. The eligible amount shall be disbursed to startup through respective Parent Incubator post approval by PMIC. The decision of PMIC shall be final in this regard.

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6. Grant Process for Incubators

6.1 Summary of Funds and Financial Incentives to Incubators

To avail the following financial incentives under the Policy, Recognised Incubators shall be evaluated as per the Standard Evaluation Criteria (Annexure A). The Recognised Incubators scoring the minimum marks (i.e. at least 50% of the total marks) shall be further evaluated for approvals by PMIC.

S.No.	Name of Fund	Incentives covered	Target No. of Incubators	Eligibility Criteria and other details
1.	Grant for Technology Upgradation	Financial grant of up to 25% of the total project cost subject to a maximum of ₹30 lakhs per Incubator per year for technology upgrades.	A total of three (03) government-owned/ run/aided (supported) / public university affiliated (supported) HEIs and similar entities	● The entity should be eligible as per definition of 'Incubator' in the Policy ● The entity should be 'Recognised Incubator' by Chandigarh Administration ● The entity should not have availed similar benefit from any other Chandigarh Administration's scheme/ Policy/ project ● Incubator's within jurisdiction of U.T. Chandigarh should have availability of at least 2000 sq. ft of built-up space (owned/leased), for the exclusive use of the Incubator. In case of leased space, the period of a lease should be a minimum of 05 years. For
		Financial grant of up to 25% of the total project cost subject to a maximum of ₹20 lakhs per Incubator per year for technology upgrades	One(01) Privately Owned / run/ aided/ private university - affiliated HEIs and similar entities	

S.No.	Name of Fund	Incentives covered	Target No. of Incubators	Eligibility Criteria and other details
2.	Sustenance Allowance	Grant of up to ₹7.5 lakhs per Incubator per year. Expenditure permitted under this grant: a. Internet, telecommunication, and IT service expenses b. Minor repairs and maintenance of incubation facilities c. AMC (Annual Maintenance Contracts) for IT Infrastructure d. Mentorship sessions, workshops, and training programs for startups e. Small-scale networking or investor connect events f. Audit fees for incubator accounts Any other activity permitted by the PMIC from time to time Expenditure prohibited under this grant: a. Purchase of major infrastructure (servers, furniture, buildings, labs) b. Major facility upgrades or capital c. Salaries/benefits for non-incubator personnel	A total of three (03) government -owned/ run/ aided (supported)/ public university affiliated (supported) HEIs and similar entities One (01) Privately owned/ run/ aided/ private university - affiliated HEIs and similar entities	Incubators outside jurisdiction of U.T. Chandigarh but within 100 km aerial distance from U.T. Chandigarh, the minimum requirement for built up space is 10,000 sqft for the purpose as mentioned above.

S.No.	Name of Fund	Incentives covered	Target No. of Incubators	Eligibility Criteria and other details
		d. Travel or hospitality unrelated to startup programs e. Marketing, branding, or promotional activities beyond outreach f. Participation in unrelated exhibitions, events, or foreign trips g. Lending or investing in startups h. Deposits, share purchases, or unrelated financial products i. Funding of external projects or events not approved under the Policy j. High-end entertainment, gifts, or unrelated celebrations		
3.	Grant for Mentorship Programs	Grant of up to ₹5 lakhs per Incubator per year for organising multiple mentorship programs/ workshops/ trainings or any such activity	A total of three (03)government - owned/run/aided(supported)/ public university affiliated (supported) HEIs and similar entities One (01) Privately owned/run/aided/ private university-affiliated HEIs and similar entities	

6.2 General procedure for Recognition of Incubators

i. The Incubators intending to be recognised under the Policy shall apply online on the Start-In Chandigarh Portal for the "Recognition of Incubator" along with the requisite supporting documents as mentioned at 3.2

ii. The application received shall be examined by the Startup Cell, Chandigarh. The deficiencies, if any, shall be communicated to the applicant Incubator for rectification within 30 days of submission of application. In case of any deficiencies, the application shall be returned to the applicant with a list of deficiencies. The completed application needs to be resubmitted by the applicant within 30 days, else it shall be deemed as withdrawn.

iii. Once the application is complete and rectified, the PMIC shall conduct a Physical Verification of the Incubator premises, post approval of PMIC basis the physical inspection, the Incubator shall receive the unique ID and shall be listed as Recognised Incubator' on the Start-In Chandigarh Portal

iv. The Incubator may then annually apply for the listed financial benefits in the Policy. (Note - Recognition of an Incubator shall not confer any entitlement for the above-listed financial incentives to the applicant) The Entitlement and actual disbursal of the financial benefits shall be an outcome pursuant to formal application on Start-In Chandigarh Portal and in accordance with decision of the PMIC subject to fulfilment of conditions specified therein

v. The Recognised Incubators shall submit new applications annually to avail the financial benefits in the Policy.

6.3 For Recognised Incubators applying for financial benefits:

i. The Incubator must be a Recognised Incubator in U.T. Chandigarh with a Unique Registration ID.

ii. The Recognised Incubator shall submit the application for requisite financial benefit on the Start-In Chandigarh Portal.

iii. The submitted application after vetting by the Startup Cell, shall then be placed before the PMIC for evaluation as per Standard Selection Criteria. The Recognised Incubator (if required) may be called for an in-person presentation.

iv. Based on the decision taken on the application, a communication shall be sent to the Recognised Incubator and if approved, they would be able to download the respective approval certificate from the Start – In Chandigarh Portal.

7. Guidelines for Selection of Domain Experts in the Governance Framework

To ensure informed decision-making and robust strategy formulation, a two-tier governance structure has been established for the effective implementation and monitoring of the Chandigarh Startup Policy 2025. This governance structure comprises both Administrative Officials and Domain Experts. The following guidelines outline the process for selection of Domain Experts under the framework:

i. The Startup Cell shall issue a **Request for Empanelment (RFE)** OR reach out directly to identified knowledge partners (as found feasible by the nodal department) to nominate individuals under the relevant domain expert categories.

ii. The **minimum eligibility qualifications** for each domain expert category are defined

under the *'Definitions'* section of the Chandigarh Startup Policy 2025 and shall be referred to accordingly during the nomination process.

iii. All nominations received shall be **evaluated by the Startup Cell** to ensure compliance with the defined eligibility criteria.

iv. Nominations that meet the eligibility requirements shall be **forwarded to the respective Committee** for further consideration and final selection under the respective domain expert categories

v. It is to be noted that **an individual may be nominated for only one domain expert category** under the Governance Framework.

8. Fund Disbursement

All financial incentives under the Policy will be disbursed in a phased and accountable manner. Startups shall receive grants through recognised Parent Incubators, based on achievement of predefined milestones.

1. The first tranche shall be released after approval and signing of necessary declarations.
2. Subsequent tranches shall be disbursed only upon submission of a Utilization Certificate and milestone verification by the Parent Incubator.
3. Disbursements shall be made directly to the startup's bank account linked with its application through respective Parent Incubators.
4. In case of incubator grants, disbursement will follow evaluation of submitted project proposals and budget plans. The Recognised Incubators shall receive funds as approved by PMIC directly in their respective bank accounts.

9. Monitoring and Reporting

To ensure responsible utilization of public funds and alignment with Policy goals, a robust monitoring and reporting mechanism will be in place:

- Startups receiving grants must submit quarterly performance reports vetted by Parent Incubators detailing fund utilization, milestones achieved, revenue generated, jobs created, and product development.
- Incubators must report performance metrics such as startup graduations, survival rate, investor linkages, and program outputs.
- The Startup Cell may initiate random audits and verification visits.
- An Annual Performance Review shall be conducted by HPC and PMIC.

10. Exit Conditions and Compliance

Startups shall cease to be eligible for incentives under this Policy under the following conditions:

- Upon completion of 10 years from incorporation.
- If annual turnover exceeds ₹100 crore in any financial year.

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- On voluntary exit from the support program.
- In cases of fraudulent claims, misrepresentation of data, or misuse of funds, the Startup Cell shall refer the matter to the High Powered Committee (HPC) for further action, including recovery of funds and disqualification.

11. Grievance Redressal

Applicants facing procedural issues, delays, or disputes related to Policy implementation may file a grievance via the Start-in-Chandigarh Portal. The Startup Cell shall constitute a Grievance Redressal Sub-Committee to address such matters within a period of 30 working days from the date of receipt.

12. Timelines and Policy Review

- Applications shall be processed within 90 working days of submission, subject to completeness.
- Approved reimbursement based incentives shall be disbursed within 30 working days of submission and verification of application.
- Approved grant based incentives shall be disbursed within 15 working days after milestone verification.
- The Chandigarh Administration through the HPC shall conduct an annual review of the Policy's implementation status, challenges, and success indicators. Amendments, if any, shall be notified accordingly.

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ANNEXURE A

Standard Evaluation Criteria for Startups to be used by Startup Cell and PMIC:
Standard Evaluation Criteria for Seed Stage and Early Growth Stage:

Stage	Evaluation Criteria	Weightage
Seed Stage and Early Growth Stage	Problem Statement and Feasibility of the idea	10
	Value Proposition	10
	Potential Impact (Social and Environmental)	10
	Technical and Business expertise of Core team	20
	Go To Market Strategy	10
	Fund Utilisation Plan	20
	Demonstrated Early Success/ Current Progress	10
	TOTAL	**90**

Standard Evaluation Criteria for Evaluation of Recognised Incubators for disbursement of funds by Startup Cell and PMIC

S.No	Parameter	Maximum Marks
1	**Incubation Capacity & Startup Support Strength**	**40**
1.1	Number of Startups Supported (last 3 FYs) • < 10 – 2 Marks • > 10 and < 20 – 5 Marks • > 20 and < 30 – 8 Marks • > 30 – 10 Marks	10
1.2	Startup Graduations/ Success Stories • < 3 = 4 Marks • >3 and < 8 = 6 Marks • > 8 = 8 Marks	08
1.3	Startup Funding Mobilized • Up to 25 lakhs – 2 Marks • ≥ 25 Lakhs and < 50 lakhs – 4 Marks • ≥ 50 lakhs and < 75 lakhs – 6 Marks • ≥ 75 and < 1 Cr – 8 Marks • ≥ 1 Cr – 10 Marks	10
1.4	No. of Startups who have received Funding through Grants/Investors in last three F.Y.s • Up to 10 Startups - 2 Marks • > 10 Startups and ≤ 15 Startups – 5 Marks • > 15 Startups and ≤ 20 Startups – 8 Marks • > 20 Startups – 10 Marks	10
1.5.	Sectoral and Regional Diversity of Startups • Startups from ≥3 distinct sectors and at least 10% Chandigarh-registered - 2 Marks	02

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S.No	Parameter	Maximum Marks
2	**Performance Outcomes & Ecosystem Impact**	**25**
2.1	Employment Generation by Incubated Startups • < 20 jobs created by incubated startups – 2 Marks • ≥ 20 jobs and < 50 jobs created by incubated startups – 4 Marks • ≥ 50 jobs created by incubated startups – 6 Marks	06
2.2	Patents / IP Filed or Technologies Commercialized • 1 patent/ IP files or technologies commercialized – 2 Marks • > 1 and < 4 patent/ IP files or technologies commercialized – 4 Marks • ≥ 4 patent/ IP files or technologies commercialized – 6 Marks	06
2.3	Trainings / Bootcamps / Workshops Conducted for Startups (last 2 FYs) • < 5 Trainings / Bootcamps / Workshops Conducted for Startups – 2 Marks • ≥ 5 and < 10 Trainings / Bootcamps / Workshops Conducted for Startups – 4 Marks • ≥ 10 and < 15 Trainings / Bootcamps / Workshops Conducted for Startups – 6 Marks • ≥ 15 Trainings / Bootcamps / Workshops Conducted for Startups – 8 Marks	08
2.4	Collaboration with Industry / Investors/ Govt. • Up to 3 formal MoUs or active partnerships – 2 Marks • ≥ 3 formal MoUs or active partnerships – 5 Marks	05
3	**Operational & Financial Performance**	**10 Marks**
3.1.	Fund Utilization Efficiency (for past govt./CSR grants) • ≤ 50% - 2 Marks • 51% 75 % = 4 Marks • 76 % - >90% = 8 Marks • > 91% = 10 Marks	10 Marks
4	**Infrastructure & Service Quality**	**15 Marks**
4.1.	Quality and Scale of Incubation Space (multi-storey allowed) • 5,000 sqft total of dedicated and functional space – 2 Marks • > 5,000 sqft total of dedicated and functional space – 5 Marks	05 Marks
4.2.	Access to Prototyping / Testing / Digital Labs • 1 functional lab or digital facility – 2 Marks • ≥ functional labs or digital facilities – 5 Marks	05 Marks

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4.3.	Availability of Specialized Mentorship & Business Services ● ≤ 10 domain experts and access to legal/IP/accounting – 2 Marks ● >10 domain experts and access to legal/IP/accounting – 5 Marks	05 Marks
5	**Future Plan & Strategic Alignment** **(To be submitted as Written Plan/ PPT)**	**10 Marks**
5.1.	Two-Year Growth & Sustainability Plan – Measurable KPIs (startups to be supported, sectors, funding targets)	06 Marks
5.2.	Alignment with Chandigarh's Startup Focus Areas – At least 50% planned support to Chandigarh-registered startups or local sectors	04 Marks

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ANNEXURE B

Title: *Incubator Profile for Recognition under Chandigarh Startup Policy 2025.*

Note: *The incubator may add any other additional information with respect to infrastructure, management, performance etc)*

1. General Information

- Name of Incubator:
- Legal Entity Type:
- Date of Establishment:
- Registered Address:
- Website:
- Contact Person (CEO/Director) with Email and Mobile:

2. **Infrastructure Details**

Facility	**Details**
Total Built-up Area	(min. 2500 sq. ft)
Workstations	Number & seating capacity
Internet Speed	Mbps
Lab Facilities	Y/N, Details
Details of Technology Acquired/Expansion	
Meeting Rooms	Y/N
R&D Equipment	List, if any
Sanitary Facilities	Y/N
Pantry/Canteen	Y/N

3. **Management and Team**

Name	**Role**	**Area of Expertise**	**Qualification/Experience**
CEO/MD/equivalent			
Incubation Manager			
Legal/Finance/Tech Staff			

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4. **Performance Overview (Past 3 FYs)**

Metric	**F.Y. 1**	**F.Y. 2**	**F.Y. 3**
No. of Startups Incubated			
Graduated Startups			
Seed Funding Mobilized	₹	₹	₹
Revenue Generated by Startups	₹	₹	₹
Jobs Created by Incubated Startups			
Innovations Commercialised			

5. **Mentorship & Industry Network**

- Number of Mentors Empanelled:
- List of Domain Experts:
- Partner Institutions/Corporates:

6. Declaration

We confirm that the above information is accurate and the incubator complies with the requirements under the Chandigarh Startup Policy 2025.

In case of academic institution/HEI based incubators :- It is further submitted that clear financial and administrative accountability processes for utilisation of funds and reporting exits and is functional within the _____(name of host institution)

Authorised Signatory

Name:

Designation:

Date:

ANNEXURE C

Application Form for Registration of Startups

(To be submitted to the Startup Cell, Department of Industries, Chandigarh Administration)

1. Basic Information

Field	Response
Name of Startup	
Type of Entity	Pvt. Ltd. / LLP / Partnership Firm
Date of Incorporation	
CIN/LLPIN/Registration Number	
Registered Address	
Operational Address (if different)	
GST Number	
Udyam Registration No.	
DPIIT Recognition No.	
PAN of Startup	
TAN of Startup	
Sector/Industry	
Website (if any)	
Annual Turnover (For last 3 F.Y.s)	

2. Contact Information

Field	Response
Name of Founder / Authorised Signatory	
Designation	
Mobile Number	
Email ID	
Aadhaar / PAN of Signatory	

3. Startup Details

Field	Response
Stage of Startup	Idea / Seed / Early Growth / Scaling
Problem Statement	
Product/Service Description	
USP / Differentiator	
Revenue Generated (last FY)	₹
Team Size	

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1. Documents Checklist

☐ Certificate of Incorporation / Registration
☐ MoA & AoA / Partnership Deed
☐ PAN of Startup
☐ TAN of Startup (if applicable)
☐ DPIIT Recognition Certificate
☐ For Startups with Annual Turnover > 20 lakhs per annum - GSTN Registration Certificate of Startup
☐ For Startups with Annual Turnover < 20 lakhs per annum – Self Declaration stating non availability of GSTN Registration Certificate of Startup
☐ Proof of address (Utility Bills of last 2 months/ Bank Statements/ Registered Rent or Lease Agreement/ Incorporation certificate/ Partnership Deed) clearly indicating the address of the Startup
☐ CA-Certified Turnover Certificate with UDIN (Annexure G)
☐ Udyam Registration (if applicable)
☐ Declaration (Format enclosed as Annexure E)
☐ Bank Account Details

2. Declaration

I/We certify that all the information provided above is true to the best of our knowledge.
In case of any discrepancy, the application is liable to be rejected.

Authorised

Signatory:

Name:

Designation:

Place:

Date:

ANNEXURE D

Incubator Recognition Application Form

(To be submitted to the Startup Cell, Department of Industries, Chandigarh Administration)

1. General Details

Field	Response
Name of Incubator	
Legal Entity Type	Society / Section 8 Company / Trust / LLP / HEI
Year of Establishment	
Registered Address	
Website with incubated startups portfolio	
GST No.	
PAN / TAN No.	
Affiliation (HEI / Government / Private)	

2. Infrastructure Information

Facility	Details
Total Incubation Space (sq. ft.)	
Number of Workstations	
Internet Speed & Facility	
Meeting Rooms	Yes/No
Lab/Test Facilities	Yes/No (List)
Machinery/Assets Available	Yes/No (List)
Food and Beverage Facilities (if any)	
Sanitary Facilities (if any)	

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3. Operational Capacity

Field	Response
No. of Startups Currently Incubated	
Maximum Capacity (simultaneous incubation)	
No. of Startups Graduated (Last 3 FYs)	
Mentorship Network (Domain Areas)	
Team Structure (CEO, Incubation Manager, Legal, Finance, etc.)	Attach CVs

4. Support History

Field	Response
Government Grants Received (if any)	Yes/No; If Yes, give details
Collaboration with Govt. Programs	
DARPAN / Udyam / ISO Certification	Y/N (Attach)

5. Attachments Checklist

☐ Proof of Legal Registration

☐ PAN, TAN, GST

☐ MoA/Rules/ Byelaws defining the scope, governance and decision-making structure

☐ Proof of Governing Body – Board of Directors or Management Committee

☐ DARPAN registration (non mandatory)

☐ Certificate of Incorporation or Registration Certificate indicating registered office address.

☐ Valid Registered Lease/Rent Agreement or Ownership Document (sale deed, allotment letter) or NOC from Host Institution

☐ Utility Bills (Electricity / Water / Internet) not older than three months, in the name of the incubator

☐ Geotagged map snapshot of the operational premises showing its precise latitude and longitude within 100km aerial radius from Chandigarh

☐ Photographic evidence of incubation facility (external building view, signage, internal workspace, labs, meeting rooms, etc.) with geotag metadata enabled.

☐ Team Member Details (CVs with names, designation, roles e.g. Mentorship, finance & accounting, legal/regulatory, etc. and employment type e.g. full time/ contractual)

☐ Appointment/ engagement letters of the listed team along with latest three months' salary slips or payment proofs.

☐ Organizational Structure Chart, showing reporting hierarchy, clearly identifying: CEO or Head of Incubator; Core team; Support / administrative staff (if any)

☐ Past 3 Years' Financial Statements

☐ Declaration (Annexure B)

☐ Sample Incubator Brochure (as per Annexure B template)

6. Declaration

I/We certify that all the information provided above is true to the best of our knowledge.
In case of any discrepancy, the application is liable to be rejected.

Authorized

Signatory:

Name:

Designation

Place and Date:

ANNEXURE E

Declaration by the Startup

(To be submitted on Company Letterhead, duly signed and sealed by the Authorized Signatory)

1. Startup Details

Name of Startup

Registered Office Address

Incorporation / Registration Number

Date of Incorporation

Name of Authorized Signatory

Designation

Contact Details (Email / Phone)

Sector / Focus Area

Incubated At (if applicable)

2. Declaration

1. Our entity qualifies as a Startup as per the eligibility criteria prescribed under the Chandigarh Startup Policy, i.e., incorporated as a Private Limited Company, Registered Partnership Firm, or LLP, and engaged in development or innovation of products, processes, or services.
2. The Startup is not availing benefits from any other State Startup Policy or any similar incentive scheme for the same project / product / innovation, to avoid duplication or overlapping of benefits.
3. We understand that this recognition under the Chandigarh Startup Policy is distinct from financial assistance or incubation benefits under other state or central government programs.
4. We further declare that the information furnished in the application and supporting documents is true, correct, and complete to the best of our knowledge and belief. No material information has been withheld or misrepresented.
5. We understand that if any statement or information provided is found false or misleading, the recognition or any incentives granted under the Chandigarh Startup Policy 2025 is liable to be withdrawn and may attract appropriate action as per applicable rules and policies.

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3. Authorized Signatory

Name of Authorized Signatory

Designation

Signature

Place

Date

Official Seal / Stamp

4. Verification by Incubator / Nodal Agency (if applicable)
(To be filled by authorized representative of the Incubator / Startup Cell / Implementing Agency)

I hereby verify that the above declaration and the information furnished by the startup have been reviewed and found to be in order as per the Chandigarh Startup Policy 2025 guidelines.

Name Designation
Organization / Incubator
Signature
Date

Instructions

- This declaration must be submitted on the official letterhead of the Startup.
- The declaration must be signed by a Director / Partner / Founder / Authorized Signatory.
- If the startup has availed any benefit from another State Policy for a different product or project, details should be disclosed separately as an annexure.
- Submission of incorrect or misleading information shall result in cancellation of recognition and/or any incentives received/sanctioned under the scope of this policy.

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ANNEXURE F

Early Growth Grant Eligibility Document Set

This document set provides standardized templates for startups applying for Early Growth Grants under the Chandigarh Startup Policy 2025. The templates confirm that the startup has developed a Minimum Viable Product (MVP) and is ready for initial stages of market testing.

1. **Product Validation & Commercial Readiness Report**

   Purpose: Confirms MVP development, testing, and technical maturity for market entry.

i. Details of Startup:

- Startup Name
- Product Name
- Sector
- Date of MVP Completion
- Date of Market Testing Commencement

ii. MVP Overview

Briefly describe the product and its core value proposition

iii. Market Validation Summary

- No. of users/customers tested
- Pilot duration
- Key learnings incorporated
- Current product version/release

iv. Technical and Functional Maturity

- Stability, uptime, scalability
- Third-party certifications

v. Evidence Attached

☐ Product demo / live link
☐ Technical test report
☐ Pilot feedback summary

Authorized Signatory

(Founder): _____ Date: _____

Verification: Incubator / Evaluator Signature:

2. **Pilot/ Customer Validation Summary**

Purpose: Confirms real-world market feedback and quantitative validation post-MVP.

i. Customer engagement metrics (users, revenue, retention)
ii. Key feedback themes
iii. Proof of market interest (LOIs, POs, survey data)

Conclusion: Startup has validated MVP with measurable market traction.

Authorized Signatory (Founder): _____ Date: _____

3. **Technical Validation / TRL Verification Report**

Purpose: Confirms technical maturity, aligned to TRL 6–8 (prototype demonstrated to qualified system).

i. Technology Readiness Level (check one): TRL 6 / TRL 7 / TRL 8
ii. Summary of development milestones
iii. Technical test or certification evidence

Verified by: _____ (Technical Mentor / Incubator); Date: _____

4. **Go-To-Market (GTM) & Scaling Plan**

Purpose: Confirms readiness for scaling beyond MVP validation

i. Market Opportunity Summary (segments, geography, early adopters)
ii. Commercialization Plan (activities, timelines, expected outcomes)
iii. KPIs (targets vs. current status)
iv. Funding Ask & Utilization Plan

Authorized Signatory (Founder): _____ Date: _____

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ANNEXURE G

CA-CERTIFIED TURNOVER CERTIFICATE

(To be submitted by Startups for verification of turnover ≤ ₹100 crore, On Chartered Accountant's Letterhead)

To

The Director Industries
U.T. Chandigarh
Plot no. 39, Industrial Area Phase II, U.T. Chandigarh

This is to certify that I/we have verified the books of accounts, financial statements, Income Tax Return and/or GST records of:

Name of Startup

Legal Status (Company/LLP/Partnership)

CIN/LLPIN/Registration No

PAN

Registered Office Address

Based on the records examined and information provided, we hereby certify that **the annual turnover of the above entity has not exceeded ₹100 crore in any financial year since incorporation**.

The year-wise turnover is as follows:

Financial Year	Turnover (₹)
(Add rows as required)	

Date: _____

Place: _____

Name of Chartered Accountant: _____

Membership No.: _____

Firm Registration No.: _____

Signature: _____

Official Seal of CA Firm

UDIN: _____

CHANDIGARH ADMINISTRATION
LOCAL GOVT. & URBAN DEVELOPMENT BRANCH

ORDER

The 31st December, 2025

No. C-593143/FII(8A)/2025/20056.—Whereas, the delimitation of wards for the Municipal Corporation of Chandigarh was last conducted and notified on 30.12.2020 prior to the General Elections held in December 2021, whereby the number of wards was increased from 26 to 35;

And whereas, the said delimitation was carried out based on the latest available published census data and the inclusion of newly merged villages into the municipal limits to ensure equitable representation;

And whereas, it is observed that the official figures for the census have not yet been published by the Registrar General and Census Commissioner of India, and there has been no significant alteration in the municipal limits or major variation in the population movement figures that would necessitate a fresh readjustment under **Section 8** of the **Punjab Municipal Corporation Act, 1976** (as extended to Chandigarh);

Now, therefore, in exercise of the powers conferred by **Section 8 and Section 9** of the Punjab Municipal Corporation Act, 1976, and all other powers enabling him in this behalf, the **Administrator, Union Territory, Chandigarh**, is pleased to order as follows:

1. **Status Quo of Ward Boundaries:** The boundaries, extent, and number of wards (1 to 35) as defined in the **Delimitation of Wards Notification dated 30.12.2020,** shall continue to remain in force till further orders.
2. **Adoption of Previous Census Data:** The delimitation of wards shall continue to be based on the preceding published population census data utilized during the 2020 exercise, as no fresh relevant census figures have been published since the last order/notification.
3. **No Fresh Delimitation:** There shall be no fresh delimitation of wards for the Municipal Corporation of Chandigarh, and the existing 35 wards shall remain valid electoral divisions for all purposes.
4. **Reservation of Seats:** The State Election Commission, UT Chandigarh, shall proceed with the reservation of seats (including for Scheduled Castes and Women) as per the prescribed rules, based on these existing ward configurations.

Secretary (LG & UD)
Chandigarh Administration

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CHANGE OF NAME

I, Ikhlak Ahmed S/o Iddu R/o H. No. 5541, Maloya Colony, Chandigarh, changed my name to Ikhlak.

[1-1]

I, Shahnaz W/o Anis R/o House No. 1206, Sector 56, Chandigarh, have changed my name from Shahnaz to Akhtari.

[2-1]

I, Avdesh Kumar S/o Parbans R/o # 1633, Sector 52, Chandigarh, declare that I have changed my nem from Avdesh Kumar to Adesh Kumar.

[3-1]

I, Pardeep Singh Kapur S/o Sh. Sadhu Singh Kapoor R/o H. No. 2506, Sector 38-C, Chandigarh, declare that I have changed my name from Pradeep Singh Kapur to Pardeep Singh Kapoor.

[4-1]

I, Mumtaz G Roshan Lakdawala D/o Gulam Mohammed Roshan Lakdawala House No. 1072, First Floor, Sector 8-C, Chandigarh, have changed my name from Mumtaz G Roshan Lakdawala to Mumtaz Gulam Mohammed Roshan.

[5-1]

I, Tegarjun Singh Dhaliwal S/o Dalbir Singh # 357, Khuda Lahora, Chandigarh, have changed my name to Tegarjan Singh Dhaliwal.

[6-1]

I, Mohamad Estam S/o Mohamad Hussan R/o # 795-B, Small Flats Dhanas Chandigarh, have changed my name to Mohamad Eslam.

[7-1]

I, Vinay Kumar S/o Sh. Raj Kumar R/o House No. 2483, Sector 39-C, Chandigarh, have changed my name from Vinay Kumar to Rajinder Kumar.

[8-1]

I, Brijesh Kumar S/o Baleshwar Parsad R/o # 209, Palsaura, Sector-55, Chandigarh, have changed my name to Brajesh Kumar.

[9-1]

I, Sandeep Kumar S/o Late Shri Mohan Lal Sikri H. No. 3076/1, Sector 47-D, Chandigarh, have changed my minor daughter's name from Aaradhya to Aradhya Sikri.

[10-1]

I, Sushila W/o Arbind Pandey House No. # 109, Village Bahlana, Chandigarh-160003. I have changed my naem from Sushila to Jayanti Devi.

[11-1]

I, Joginder Dass Son of Late Shri Shiv Narain, Resident of House No. 527/1, Sector 41-A, Chandigarh, have changed my name from Joginder Dass to Joginder Bansal.

[12-1]

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I, Drisshti R Jain D/o Riicky Jaiin R/o # 1825, Sector 22-B, Chandigarh, have changed my name from Drisshti R Jain to Drishti Jain.

[13-1]

I, Siddharth S/o Rakesh Kumar R/o House No. 658, First Floor, Sector 38-A, Chandigarh, have changed my name from Siddharth to Siddharth Kumar.

[14-1]

I, Dileep Sahani S/o Ram Vilas Sahni R/o # 2016/31, Sector 32-C, Chandigarh, have changed my name to Dileep Sahni.

[15-1]

I, Neeraj Kumar Chauhan S/o Vijay Kumar R/o # 116, Khuda Alisher Chandigarh, have changed my name to Neeraj Chauhan.

[16-1]

I, Dilshad Ahmad S/o Abdul Hassan R/o 34, Ph. 2, BDC, Sector 26, Chandigarh-160019, have changed my minor daughter's name from Gufsifa to Gulsifa.

[17-1]

I, Manga Ram S/o Sh. Rulda R/o House No. 85, Daria, Chandigarh, have changed my name from Manga Ram to Kavir Rudin.

[18-1]

I, Vairender Singh S/o Late Sh. Jasmer Singh R/o # 269, old Burail Chandigarh, have changed my name from Vairender Singh to Virender Singh.

[19-1]

I, Sabiha Tabassum W/o Mohammad Wahid R/o H. No. 1006/A, Small Flats, Dhanas, Chandigarh, have changed my name from Sabiha Tabassum to Sabiha.

[20-1]

I, Rani W/o Late Mohan Singh R/o # 1090, Sector 45-B, Chandigarh, have changed my name to Manjit Kaur.

[21-1]

I, Kulwant Singh Bhangu S/o Sh. Malkit Singh R/o House No. 5534, Ground Floor, MHC Manimajra, have changed my name from Kulwant Singh Bhangu to Kulwannt Siingh.

[22-1]

I, Manish Trehan S/o Surinder Trehan R/o House no. 744, FF, Sector 40-A, Chandigarh, have changed my name to Munish Trehan.

[23-1]

I, Shyamwati W/o Ashok Kumar R/o House No. 2706, Dadumajra Colony, Chandigarh, have changed my name from Shyamwati to Shamwati.

[24-1]

I, Vikas Pal S/o Kishor Pal R/o 639/1, Small Flats, Maloya Colony Chandigarh, have changed my name to Bikash Pal.

[25-1]

I, Ram Singh S/o Heera Lal R/o House No 713, Sector 38-A, Chandigarh, have changed my minor son name from Anmol Ramsingh Gautam to Anmol Gautam.

[26-1]

I, Ram Singh S/o Heera Lal R/o House No 713, Sector 38-A, Chandigarh, have changed my minor son name from Aayush Ramsingh Gautam to Aayush Gautam.

[27-1]

I, Alpna Sethi *Alias* Alpana Sahni W/o Sanjay Sahni R/o 118, Sector 27-A, Chandigarh, have changed my name to Alpna Sahni.

[28-1]

I, Kavita Devi W/o Jitendra Kumar R/o House no 2015, Ground floor Sector 45-B, Chandigarh, Near Saini Gurdwara Burail Sector 47, Chandigarh, have changed my name from Kavita Devi to Kavita.

[29-1]

I, Baljinder Singh Sahota S/o Pyara Singh R/o House No. E1/5, Panjab University Campus, Sector 14, Chandigarh, have changed my name to Baljinder Singh.

[30-1]

I, Rajesh Kumar S/o Shri Piare Lal Sharma R/o 2389, Sector 35-C, Chandigarh, have changed my name from Rajesh Kumar to Rajesh Sharma for all intents and purposes.

[31-1]

I, Priyanka W/o Gaury Shankar Gupta, R/o # 89, Shastri Nagar, Manimajra, Chandigarh, have changed my name from Priyanka to Priyanka Gupta.

[32-1]

I, Ramdas Sampat Dafal S/o Sampat Dafal Residents of House no. 565-A, Sector 46-A, Chandigarh, have changed my minor daughter name from Dapal Kiran Ramdas to Kiran Ramdas Dafal.

[33-1]

I, Sanje Panday S/o Narayan Pandey R/o # 289/1, Pipliwala Town Manimajra Chandigarh, have changed my name to Dhananjay Pandey.

[34-1]

I, Pardeep Kumar Aggarwal S/o Late Sh. Mangat Ram R/o 75, Pipli Wala Town Bank Colony Manimajra Chandigarh, have changed my name Pardeep Kumar.

[35-1]

I, Anuradha W/o Ajay Kumar Rana House No. 1936, Sector 45-B, Near Saini Gurudwara Burail Chandigarh, have changed my name from Anuradha to Anuradha Raghuvanshi.

[36-1]

I, Sukhdeep Singh Gill S/o Gurjant Singh R/o # 4411-A, Sector 46-D, Chandigarh, have changed my name to Sukhdeep Singh.

[37-1]

I, Nisha Rani W/o Amit Sharma R/o # 30, Vill. Lahora, Chandigarh UT 160014, have changed my name to Nisha Sharma.

[38-1]

I, Surinder Singh S/o Ishwar Dass R/o House No. 11, Sector 22-A, Chandigarh, have changed my name to Surinder Singh Grewal.

[39-1]

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I, Ravi Kalra S/o Sh. Kanwal Kishore Kalra R/o House No. 1050, Kishangarh, Chandigarh, (UT) have changed my minor son name from Trinabh to Riyansh Kalra.

[40-1]

I, Akhil Bakshi S/o Sh. Ashok Haryal Bakshi R/o House no-C 77, Sector 14, P.U. Campus, Chandigarh, have changed my name from Akhil Bakshi to Akhil Haryal Bakshi.

[41-1]

I, I.S Bains S/o Santokh Singh Bains R/o 1535, Sector 33-D, Chandigarh, have changed my name to Inderdeep Singh Bains.

[42-1]

I, Laxman Prasad S/o Bandari Lal, R/o House No. 44-A, Behlana Chandigarh, have changed my name from Laxman Prasad to Laxman Prasad Maurya.

[43-1]

I, Lave S/o Saroj Shankar Singh R/o House No. 613, Sector 45-C, Burail, Chandigarh, have changed my name from Lave to Love.

[44-1]

eSa Dharmendra Kumar S/o Banwari Lal, fuokl h 1066, Mauloh jk pafMr<+k lfgr djrk gwa fd eSa vius csVs dkuke Kunwar Naksh Kumar lsa cnydj Kriyansh Thakur j[k jgk gwaA

[45-1]

eSa Dharmendra Kumar S/o Banwari Lal, fuokl h 1066, Mauloh jk pafMr<+k lfgr djrk gwa fd eSa vius csVs dkuke Kunwar Naman Kumar lsa cnydj Kavayansh Thakur j[k jgk gwaA

[46-1]

I, Feroza W/o Sh. Inayat Tulla, R/o House No. 47/3, Small Flats, Maloya, Chandigarh. That I have changed my name from Feroza to Firoja. Begam.

[47-1]

I, Ajit Singh S/o Sukhiram H. No. 1632, first Floor, Near SBI Bank, Manimajra, Chandigarh, That I have changed my minor son name from Vineet to Vinay.

[48-1]

I, Mukhtiyar Ahmed S/o Sh. Abdul Shakur, R/o House No. 1118/12, Govindpura, Manimajra, Chandigarh, That I have changed my name from Mukhtiyar Ahmed to Mukhtar Ahmed.

[49-1]

I, Afsa Khatoon W/o Sh. Mohabbat Ali, R/o House No. 1828, Near Khera, Burail, Chandigarh. That I have changed my name from Afsa Khatoon to Nazma Khatun.

[50-1]

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